

Printing your Self-Publishing Book With Mimeo

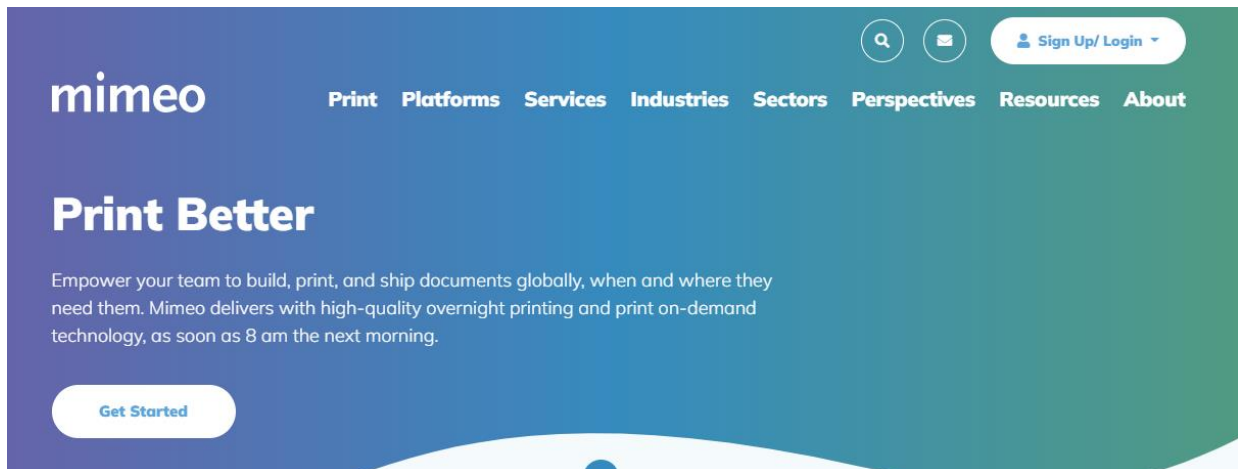


You're just a few easy steps away from becoming a published author!

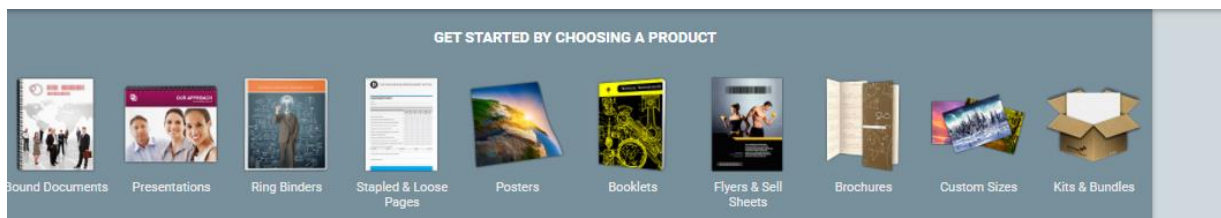
- I. To get started, fill in the <Your Name Here> section with your own name on the "mimeo-front-cover" file and save this as a PDF.
- II. Then open up the "mimeo-back-cover" file, insert your biography and photo to the document, and save this as a PDF.
- III. Add any extra content, or personal touches to the "(Title) Book.docx" file and save this as a PDF. (Remember to keep all quotes on even pages for consistency).

You're now all set to start printing from Mimeo.com! **To print:**

1. **Login or sign up** for a new account.

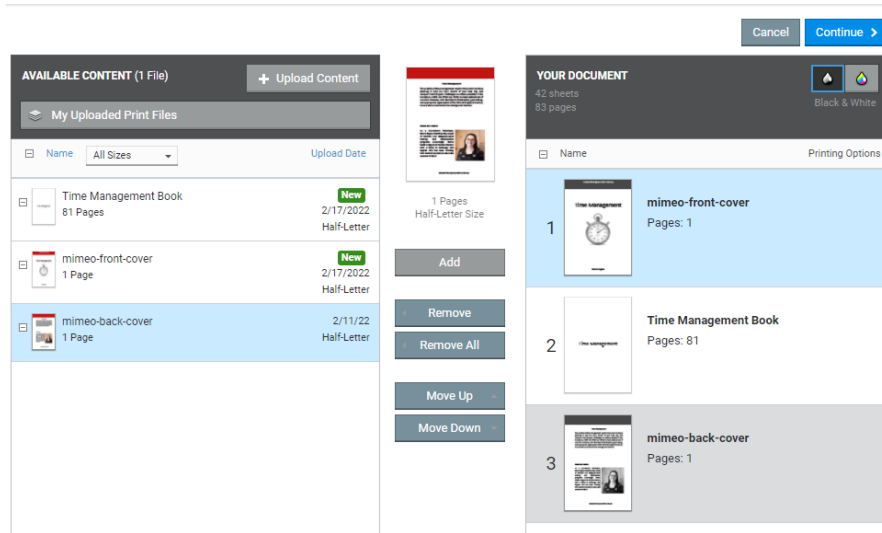


2. Select **Booklets** from the options at the top navigation bar.



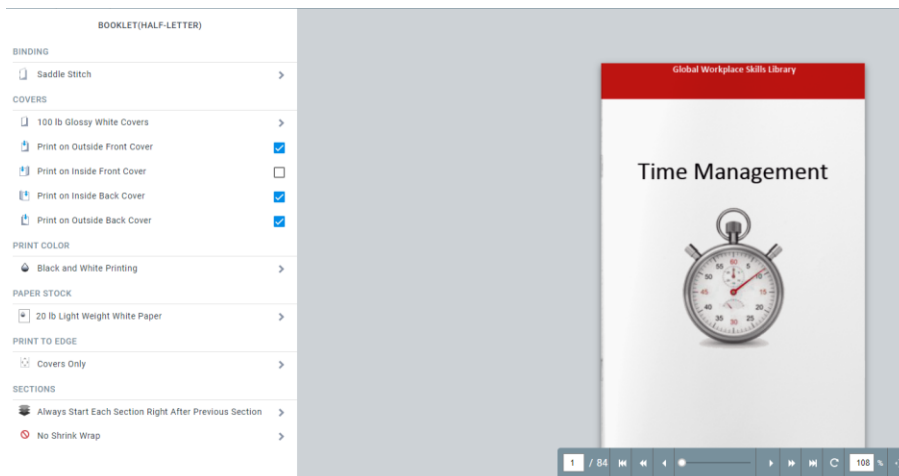
3. Click on the **Upload Content** button and upload the front cover, back cover, and the book.

4. Add each of these pieces into the document. You can rearrange the order of the files by using the **Move Up** or **Move Down** buttons. Once you have everything in place, click **Continue**.



The settings we recommend for printing your book are:

- 100lb Glossy White Cover
- Print on Outside Front Cover
- Print inside Back Cover
- Print on Outside Back Cover
- Print to Edge on Covers Only



5. Once you've done this, you are ready to go to **Checkout** and complete your order.